



November 3, 2022

Dear Kendall Sawyer:

The current term of Susan Hootkins, the City of Petaluma representative to our District's Board of Trustees, will expire December 31, 2022. While it is no longer mandated that you appoint a representative to our Board {Health and Safety Code SB 1588, Article 3, Section 2022 (d)}, it is the intent of the Legislature that persons appointed to Boards of Trustees have experience, training, and education in fields that will assist in the governance of the District.

The following information is sent to assist your elected officials in the appointment process. California Health and Safety Code SB 1588

Section 2022 (a) *Each person appointed by a board of supervisors to be a member of a board of trustees shall be a voter in that county and a resident of that portion of the county that is within the district.*

Section 2024 (a) *The term of office for a member of the board of trustees shall be for a term of two (2) or four (4) years at the discretion of the appointing authority.*

Section 2023 (c) *At the first meeting of the initial board of trustees, the trustees shall classify themselves by lot into two classes, as nearly equal as possible. The term of office of the class having the greater number shall expire at noon on the first Monday in January that is closest to the second year from the appointments made pursuant to Section 2021. The term of office of the class having the lesser number shall expire at noon on the first Monday in January that is closest to the first year from the appointments made pursuant to Section 2021.*

If you have any questions please feel free to contact me at (707) 285-2200.
Thank you for your prompt consideration of this matter.

Respectfully,
Dawn Williams
Confidential Administrative Assistant

595 Helman Lane

Cotati, CA 94931

1.800.231.3236 or 707.285.2200

707.285.2210 fax

www.msmosquito.com

Philip D. Smith

District Manager

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